

APA-WA Chapter Budget 2022 Expense Sheet

Adopted Dec 17, 2021

General/Admin

Management Services	\$46,708
3% increase from 2021 (which was up 1.5% from 2020)	
Database Management	\$7,200
Insurance	\$2,000
D&O and liability insurance (SBI has their own insurance)	
Telecommunications	\$1,400
Bank/Credit Card Processing Fee	\$1,300
Legal/Audit/Taxes	\$1,100
Storage	\$1,000
Website	\$1,000
Miscellaneous Expense	\$750
Dues/Subscriptions	\$250
Postage and Mailing	\$165
Printing/Duplicating	\$100
Supplies/Signage	\$50

Board & Governance

Board meetings

Board Nominations

Miscellaneous \$150

President links

Travel Volunteers \$3,000

FAICP nominations

No FAICP nomination cycle in 2022

Chapter / section integration

Miscellaneous \$500

Standing ready to consolidate chapter and section finances

Membership

Biennial report (yr 2020)

Printing/duplicating \$1,500

Scholarships

Scholarships \$8,250

Three scholarships

Membership recruitment

Miscellaneous \$250

Printing/duplicating \$250

Communication

Joint Awards

Gifts and awards	\$1,750
Management services	\$750
Miscellaneous	\$850
Postage and mailing	\$150

President Awards

Gifts and awards	\$1,000
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Advocacy

Lobbyist contract	\$30,000
Increasing contract amount from \$27,750 in 2019, 2020, and 2021, \$26,400 in 2018, and \$24,000 in 2014	
Printing/duplicating	\$250
Miscellaneous	\$1,000
Travel volunteers	\$2,500
State legislative summit, policy & advocacy conference, and/or national conference	

Professional Education

AICP Exam Prep

Meals	\$450
Miscellaneous	\$50
Supplies/Signage	\$300
Travel Volunteers	\$2,800
Venue/Meeting Room Rental	\$175

CM Subscription

Dues/Subscriptions	\$1,254
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Training / Planners Forums

Dues/Subscriptions	\$150
Miscellaneous	\$750

PDO

Travel volunteers	\$2,000
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Continuing Education

Dues/Subscriptions	\$150
Speaker/instructor expense	\$700

Community Outreach

CPAT

Audio/visual	\$250
Postage and mailing	\$50

Kids in Planning / Youth Summit

Postage and mailing	\$200
Printing/duplicating	\$6,600
Printing WA, By&By; \$5000 buys ~400 copies, \$6600 buys ~1,000	
Supplies/signage	\$50

Website	\$1,000
Redesign website	
Short Course	
Professional service	\$5,000
PODO	
Miscellaneous	\$500
Tribal	

Sections

4% increase '20-'21

Columbia	\$1,240
Inland Emp	\$1,591
Northwest	\$1,477
Peninsula	\$1,284
Puget Sound	\$5,830
Southwest	\$1,211
South Sound	\$1,221

Conferences

Meals	\$56,000
Management Services	\$30,000
SBI management fee	
Audio Visual	\$16,500
Includes AV Company & Conference App	
Travel Staff	\$3,500
Gifts and Awards	\$1,350
Supplies/Signage	\$1,200
Insurance	\$500
Postage and Mailing	\$500
Printing/Duplicating	\$500
Miscellaneous	\$250