



MEMORANDUM

TO: APA Washington Board Members
FROM: Dinah Reed, Secretary
DATE: July 16, 2021
RE: Minutes of June 25, 2021 APA WA Board Meeting | via ZOOM

For the Record (no Board action requested)
Discussion Only
X Board Action Requested

2:00 P.M. CALL TO ORDER

President Nancy Eklund called the meeting to order at 2:00 PM.

Dinah Reed, Secretary stated that a quorum was met with 18 voting members in attendance at time of roll call.

IN ATTENDANCE:

Voting Members -

Nancy Eklund, AICP – President
Denise Lathrop, AICP – Vice President
Yorik Stevens-Wajda, AICP – President Elect
Dinah Reed - Secretary
Al Torrico - Treasurer
Ben Braudrick, AICP – Peninsula Section President
Judith Perez, AICP – SW Section President
Karl Almgren – Puget Sound Section President
Chris Comeau/Temp - Northwest Section
Laura Benjamin, AICP – Communications Committee
Patrick Lynch, AICP – CPAT Committee
Chad Eiken, AICP – Conference Committee
Maren Murphy, AICP – EDU Committee

Esther Larsen, J.D. – Legislative Committee
Wayne Carlson, FAICP – Prof. Development Officer
Kirk Rappe, AICP – Scholarship Committee
Michael Cardwell, AICP – Tribal Committee
Stephanie Velasio – Youth in Planning Committee

Non-Voting Members -

Tyler Coyle – Emerging Professionals
Stacey Williams - SBI

Action Item: Approval of May 13, 2021 Board Meeting Minutes, as corrected

Action: Approve minutes as corrected
Motion: Michael Cardwell
Second: Yorik Stevens-Wajda
Vote: Approved by Board

Treasurer's Report -

Al Torrico reported that we are doing better than we were at this time last year. We are off by about \$6,000-7,000 due to less income from membership dues. But in general, we are fine.

SBI Report -

Stacey Williams reported on the advantages to upgrading to Basecamp 3:

- Looks similar.
- Has more functionality.
- Has a calendar, and a "filing cabinet" feature so that everyone can keep documents in specific files.
- It has unlimited Projects.

The current price for Basecamp is \$33.00/month. The upgraded price would be \$109.00/month, or \$1000 annually.

Action Item: Approval to upgrade to Basecamp 3

Motion: Ben Braudrick moved to upgrade to Basecamp 3 for 1 year.

Discussion: Yorik Stevens-Wajda ask if this would need to be a budget amendment, and Al Torrico said that the Chapter can absorb it.

Yorik Stevens-Wajda added that this is a tool with important functionality and Basecamp 3 will help to keep work and conversations flowing between meetings. We need to be organized and thoughtful about how we use it – possibly have a page on procedures and standards of the use.

Stacey Williams added that you can organize by year.

Ben Braudrick suggested we have an Ad Hoc Committee to build and organize the tool (essentially set up the architecture of the site). Ben Braudrick, Yorik Stevens-Wajda, Tyler Cole and Steve Butler were nominated to head up that committee.

Second: Michael Cardwell

Vote: All in favor. Approved by Board.

Annual Conference Committee --

Chad Eiken reported that the Fall Conference will be "Growing Together Virtually 2.0" and will be held October 13-15, 2021. Next year the plan is to have an in-person conference in Vancouver, WA. The theme for this year includes racial equity, housing affordability, global climate action and resilience. Three non-traditional keynote speakers (not Planners) are retained:

- Joe Salvo – Chief Demographer for NYC, 2010 census data and how it influences communities.
- Ellen Dunham Jones – Professor at Georgia University School of Architecture, retro-fitting suburbia
- Cupid Alexander – Former Spokane Director of Spokane's Neighborhood Services, expert in housing/policy, previously worked in Portland

We have received 52 session proposals and are impressed by the depth of topics. We have enough proposals to offer a 3rd tract. Nancy stated that she would like the Planners throughout the State to come up with an activity in their Section that is a group activity – to encourage community again. Chad stated that we still need more sponsors, to date we have about \$21,000, but we are splitting that with the Oregon Chapter.

President's Report -

Nancy Eklund reported that National APA is asking State Chapters for slate of candidates for National seats. If you're interested, let Nancy know. We are looking to find better structure for supporting PDO's. We will be posting a survey that was done on EDI.

President Elect Report -

Yorik Stevens-Wajda reported that he has been helping Nancy Eklund with the conference and Basecamp and supporting Paula Reeves on her new role with the Legislative Committee. The Delegate assembly topics include:

- Inclusive growth

- Legacy cities
- Zoning reform

Vice- President Report –

Denise Lathrop reported that she will be sending out a Doodle Poll to the Section Presidents to have an initial meeting to see how Sections can support Chapter work.

Communications Committee --

Laura Benjamin reported that she is continuing with newsletter every other month. Andrea has stepped down as co-chair, so she needs a new co-chair. If interested, please contact Laura.

Youth and Planning Committee -

Stephanie Velasco (for Gwen Rousseau and Steve Butler) reported that the big, exciting news is that the Comprehensive Planning Academy has partnered with teachers to address comp plan updates and has put together a curriculum for classrooms. If you know of a teacher that is interested, please contact them. The curriculum can be tied to many different courses of study.

Scholarship Committee -

Kirk Rappe reported that they are working through the work plan for the year. A subcommittee was formed to put together strategies so that scholarships are not strictly funded by the Chapter. UW scholarship recipient is Samara Ressler, and they will be submitting an article for the Fall newsletter.

Nominations Committee -

Dinah Reed reported all nominations for the State positions have been submitted but we are still lacking a State Treasurer. Al Torrico agreed to serve another term.

SECTION PRESIDENT REPORTS

Northwest Section – Chris Comeau reported:

- We have awarded our NW Scholarship to a student.
- Setting up Planner’s Forum in August (virtual) – topic is Transportation. We will be having a Board meeting to talk about that forum.

Puget Sound Section – Karl Almgren reported:

- Webinars are going strong with 90 attendees.
- August webinar – Law session.
- In-person happy hour – one for each County for the conference.
- Considering a Holiday Party.
- Scholarship will be announced in October.

Southwest Section – Judith Perez reported:

- Focusing on professional development.
- Planner forums / webinars held monthly.
- Trying to get people through COVID.
- We have a full Board now, and again in November with new slate.

STANDING COMMITTEES REPORTS

Planning Official Development Officer -

Nancy Eklund reported for Dee Caputo that the committee is on hiatus this summer. They are doing a small series of small tasks...

Tribal Committee -

Michael Cardwell reported on the news in Canada of mass graves, that the Secretary of Interior is opening an investigation on boarding schools in Canada. Spokane is looking at re-naming their mascots. Several Native Americans are running for Mayor of Seattle, and Ilani Casino opened on I-5. The GMA update did not pass with this Legislature.

Equity / Diversity / Inclusion (EDI) Committee-

Maren Murphy reported

- The committee is putting its framework together.
- Met with OR APA EDI working group – they had a good conversation and are sharing documents.
- Drafting a Charter for the committee.
- Proposing an “Equity Corner” for the newsletter.
- Now meeting monthly to keep momentum going.


Community Planning Assistance Team (CPAT) Committee Report

Patrick Lynch reported that they are making progress on the project with Grays Harbor County – meeting with the Mayor of Ocean Shores. The project is to establish a pedestrian ferry to connect Ocean Shores with Westport. There is an “event” day planned for early Fall.

Nancy Eklund ended the meeting by stating that the Board should meet more frequently, and discussing revisions to the bylaws -- looking to possibly shrink the Board. Wants to meet to discuss bylaws soon so we will have 30 days to review them before the Fall meeting at the Conference.

**Next meeting will be determined by Doodle Poll
Adjourned at 3:48 P.M.**

October 12, 2021
Recorded Date


Approved by Board October 12, 2021 – Signed by Dinah Reed, APA Washington Secretary