



MEMORANDUM

TO: APA Washington Board Members
FROM: Dinah Reed, Secretary
DATE: December 3, 2021
RE: Minutes of October 12, 2021 APA WA Board Meeting | via ZOOM

For the Record (no Board action requested)
Discussion Only
X Board Action Requested

3:30 P.M. CALL TO ORDER

President Nancy Eklund called the meeting to order at 3:30 PM.
Dinah Reed, Secretary stated that a quorum was met with 18 voting members in attendance at time of roll call.

IN ATTENDANCE:

Voting Members -

- Nancy Eklund, AICP – President
- Denise Lathrop, AICP – Vice President
- Yorik Stevens-Wajda, AICP – President Elect
- Dinah Reed - Secretary
- Al Torrico - Treasurer
- Shauna Harshman – Inland Empire Section President
- Ben Braudrick, AICP – Peninsula Section President
- Judith Perez, AICP – SW Section President
- Karl Almgren – Puget Sound Section President
- Nora Pederson - Northwest Section President
- Laura Benjamin, AICP – Communications Committee
- Darby Cowles, AICP – Joint Awards Committee
- Patrick Lynch, AICP – CPAT Committee
- Bob Bengford, AICP – CPAT Committee
- Chad Eiken, AICP – Conference Committee
- Nikole Coleman, AICP – Continuing Education Com.
- Maren Murphy, AICP – EDI Committee

- Gwen Rousseau, AICP – EDI Committee
- Paula Reeves, AICP – Legislative Committee
- Dee Caputo, FAICP – PODO Committee
- Wayne Carlson, FAICP – Prof. Development Officer
- Kirk Rappe, AICP – Scholarship Committee
- Wells Williams, AICP – Scholarship Committee

Non-Voting Members -

- Branden Born – UW Faculty Rep
- Paul Stangl – WWU Faculty Rep
- Samara Ressler – UW Student Rep
- Stacey Williams - SBI

Guests -

- Amir Farshchi – Indiana
- Dave Anderson, AICP – WA State Dept. of Commerce

Action Item: Approval of June 25, 2021 Board Meeting Minutes, as corrected

Action: Approve minutes as corrected
Motion: Denise Lathrop
Second: Judith Perez
Vote: Approved by Board

President's Report -

Nancy Eklund reported:

- Next conference will be in person in Vancouver in 2022.
- Improvements to the conference planning process will be that SBI/Stacey Williams will be managing the conference and that they have the ability to do outreach and sponsor relationships.
- Refocus on using Basecamp 3 for our communication.
- Working on the biennial report with Denise Lathrop. Trying to create something relatively simple. Working on bylaws and land acknowledgement documents.

SBI/Stacey Williams Report -

- Thanked the Board for making SBI the Conference Coordinator and she is really excited to work on the 2022 Conference
- Looking forward to answering member questions about the conference, rather than passing them on, and to be working with Chad Eiken.
- Reimagining sponsorships that are not just conference-focused, but that will support and sponsor Chapter activities year-round (including the ads on the website front page).
- She is asking the Board for recommendations for good sponsors.
- Basecamp 2 & 3 can be worked on at same time. We get a discount as a 501c3 – annual fee will be \$899.00. Sections will be able to have their own projects.
- The transfer of documents on Basecamp will be organized by year.

President-Elect Report -

Yorik Stevens-Wajda reported that he excited to get started as President. He is going through the bylaws and handbook, still managing Covid challenges – looking forward to in person events. Working on strategic planning work, clear and timely communication and listening to ideas of the Board. He has a goal to have one-on-one conversations with each Board member to learn about your goals and what's going on in your area. Expressed thanks to Nancy for all of her hard work and thank you for communication in this transfer.

VP Report –

Denise Lathrop reported that in August there was a meeting of the Section Presidents to talk about ways the Chapter can provide support to them. Yorik reported that he would like Sections to be more involved in the Legislative Committee, which guides the Chapter as a whole. Paula Reeves suggested a survey of the Sections on topics:

- Better communication with Section Elections process
- Understanding who is running for office and what those positions are all about
- Sections being self-sufficient
- Setting up a monthly meeting between VP and Section Presidents
- Updating information on website
- To have a list of leaders available for webinars/forums

Treasurer's Report -

Al Torrico reported that August financials are the most current, at this time. Revenues exceed expenditures. He had a conversation with Stacey Williams about re-vamping budget by rolling out a more simplified budget template that's easier to track. Presently, its more of a spending plan and would like it to be more of an actual budget. This means that everyone who needs money to send their budget requests to Al (said he would send a memo). We usually do a budget amendment in the early part of the year (February) and approve it at the March Board meeting.

Decision - Legislative Update for 68th Session

Paula Reeves reported that a member survey resulted in the top three topics for the 68th Legislative Session

1. Climate Change (top response)

2. Housing/Homelessness
3. Infrastructure Planning & Financing

The committee has an ongoing discussion/meeting every Friday at Noon. Recently met with the Association of WA Cities and Counties, and Futurewise. There has been an emphasis on climate and equity topics. Please join in on Friday's if you're interested.

Ideally, the Board votes on the topics for Legislative Session. Paula asked if we had taken the time to look at her posting provided on Basecamp. A copy needs to be provided to Mike Shaw as soon as possible, and to avoid giving him a Draft. Thank you to Yorik for his help.

Dave Anderson with WA State Department of Commerce commented that "the Legislative Session really has started as of now, not in January. The clearer the Chapter can be as early as possible, the more effective the Chapter will be during the Legislative Session".

Nancy Eklund asked the Board if they were comfortable making an endorsement now or if more time was needed? Yorik Stevens-Wajda asked if there are substantive changes that give pause before we give consensus on the agenda? Paula Reeves responded that the agenda reflects what the priorities are from the members survey. The Climate Change Initiative rose to the top by members.

Action Item: Approval of Legislative Session agenda for 2022

Motion: Denise Lathrop moved that we move forward with consensus
Second: Yorik Stevens-Wajda, ACIP
Vote: All in favor, passed by Consensus

SECTION PRESIDENT REPORTS

Northwest Section – Nora Pederson reported:

- Recently started working with a new Western WA University intern to strengthen the relationship with the school
- Planner Forum scheduled for October 28, 2021, with ethics credits offered
- Would like the updated membership list from WA Chapter

Southwest Section – Judith Perez reported:

- Focusing on professional development.
- They have had a number of very successful events – lunch and learn Planner forums
- The Board is active and engaged

STANDING COMMITTEES REPORTS

Conference Committee --

Chad Eiken reported that 466 people are registered (50 more than last year at this time), 32 sessions, 3 keynote speakers in fields that intersect with Planning. but they are not Planners. Sponsorships are up by 40%. Thank you to Nancy Eklund for her leadership with the Conference Committee.

Communications Committee --

Laura Benjamin reported that she is continuing with newsletter every other month. Andrea has stepped down as co-chair (moved to Boston). Ben Braudrick will be the new co-chair.

Joint Awards Committee -

Darby Cowles reported that the awards committee shifted to the PAW event which is in person in November. Award ceremony will be at the PAW Conference.

Equity / Diversity / Inclusion (EDI) Committee-

Maren Murphy reported that the committee is having an after-hours discussion after the Conference on Thursday. They are busy thinking through what the role is with other committees throughout the state.

Planning Official Development Officer -

The annual report and workplan was provided in Basecamp. Continuing to update the webpage. The committee is meeting semi-annually. Thank you to Stacey Williams for all her work.

Professional Development Officer -

Wayne Carlson reported that APA National has made the AICP candidate program much easier.

- National pass rate was 58%
- WA 65%
- CA 55%
- FL 42%
- PA 58%
- TX 45%
- OR 84%

Community Planning Assistance Team (CPAT) Committee Report

Patrick Lynch reported that they are trying to plan an in-person event with the Grays Harbor folks, but may do it virtually. There are no other projects as of now – any suggestions from the Board would be happily discussed.

Scholarship Committee -

Kirk Rappe reported that they are hoping to have a report by the end of the year, and workplan and budget as well. Eastern WA University has a scholarship recipient which will be awarded later.

Youth and Planning Committee -

Gwen Rousseau and Steve Butler reported that there will be an event at the Conference at 3:30. The Comprehensive Planning Academy is building a toolkit for engaging students into the Comp Plan updates.

Faculty Representatives -

Branden Born (UW Faculty rep) read an email written by EWU representative Matthew Anderson. EWU is in the new Catalyst Building, a net-zero green building owned and managed by Avista, the energy company that provides much of the electricity to the eastern half of the state. EWU has partnered with the Poli-Sci program to create a new undergraduate major, BA in Environmental Policy and Planning. EWU has continued momentum with two grant-funded projects. Dr. Kerry Brooks continues to work on WSDOT and local Spokane neighborhoods impacted by the North Spokane Corridor project. Professor Margo Hill continues to lead the US DOT-funding Small Urban, Rural and Tribal Center form Mobility. Proud of MURP student Kurtis Johnson, completing and presented his project at the National Transportation in Indian Country Conference. Finally, Dr. Matthew Anderson won the Jeffers W. Chertok Memorial Endowed Professorship. Money from this award will fund a team of both undergraduate and graduate student assistants.

Branden also reported for UW Tacoma that students and faculty are doing good projects. At UW we are back in classes in person with EDI discussed in every class. The Dean is very supportive on the process, they have 5 new assistant positions. They have a Livable City program – working with Bainbridge Island, Federal Way and Ocean Shores. On a sad note, Fritz Wagner passed away. Ideas for CPAT – 2-4 schools doing a Livable City program.

Samara Ressler (UW student rep) reported that a renewed sense of life has come about since the school is back to being in person. The new cohort has many orientation events. They are hoping to do an AICP event with Puget Sound APA.

Paul Stangl (Western WA University Faculty rep) reported that the Planning curriculum broke away from the Environmental Studies school and now has their own college. Energy classes are being offered – looking to develop the Planning School over the next couple of years.

Nancy Eklund ended the meeting by congratulating Yorik Stevens-Wajda on his new role as President.

Adjourned at 5:24 P.M.

December 17, 2021
Recorded Date



Approved by Board December 17, 2021 – Signed by Dinah Reed, APA Washington Secretary