



MEMORANDUM

TO: APA Washington Board Members
FROM: Dinah Reed, Secretary
DATE: June 24, 2020
RE: Minutes of June 16, 2020 APA WA Board Meeting | via ZOOM

For the Record (no Board action requested)
Discussion Only
X Board Action Requested

2:00 P.M. CALL TO ORDER

President Nancy Eklund called the meeting to order at 2:00 PM.
Dinah Reed, Secretary stated that a quorum was initially met with 12 in attendance, later with 19.

IN ATTENDANCE: Nancy Eklund, Denise Lathrop, Dinah Reed, Al Torrico, Mary May, Ben Braudrick Judith Perez, Bob Bengford, Nikole Coleman, Michael Cardwell, Dee Caputo, Wells Williams, Kirk Rappe, Gwen Rousseau, Maren Murphy, Kerry Brooks, Paul Stangl, Esther Larsen, Wayne Carlson

Everyone introduced themselves and gave a brief report on the state of their job/jurisdiction as it has been impacted by COVID 19.

ACTION ITEMS:

- Approval of January meeting minutes.
Motion: Moved that we approve the January minutes. **Approved**
Denise Lathrop Motion and Paul Stangl Second.
- Budget Report
Al Torrico stated that the Legislative Committee is asking for funds in the Legislative Committee’s budget to be used for a donation to the University of Washington, College of Built Environments, Center for Livable Communities for the Roadmap Project, which is now titled Updating Washington’s Growth Policy Framework. Joe Tovar and Brandon Born are members of the faculty and are facilitating a discussion among a number of stakeholders with a report due in December 2020 with recommendations for the Legislature for the 2021 Session. The Legislative Committee does not need most of its budgeted travel funds due to cancellation of conferences that are now virtual. Al confirmed that there are funds available in the Legislative Committee budget.

3. Diversity Committee

Maren Murphy reported that she has reached out to a group in Seattle called Planning in Color. Asks that WA APA have a noted presence regarding equity in planning, and that it would be a good idea to have a newsletter article regarding the topics pertaining to diversity groups in planning. Nikole Coleman asked if the topic of Diversity in Planning is being incorporated into the Fall Conference. Nancy Eklund responded that she had also received an email from someone from EWU wanting information on how WA APA addresses equity in planning. Michael Cardwell stated that he has been in sessions and is interested in inclusion and outreach with the Native American community.

DISCUSSION ITEMS:

4. President's Report

Nancy Eklund announced that a COVID taskforce has been set up and had a meeting on May 15, 2020 to include Section Presidents and some members of the Board. The discussion entailed issues regarding keeping membership active, reaching out to current and recently graduated planning students, online events that include CM credits, and the fall conference. Questions were asked: How do Planners want to be engaged to make ourselves essential? How will Planners be needed during recovery? What are today's needs, not just future needs? What are we doing to offer CM credits? What can WA APA bring to at the Chapter level and Section level to keep Planners as members? (APA National is expecting a 25% loss in membership nationally.) Putting together a resource list that is WA specific for recovery effort, keeping main street businesses in existence.

Kirk Rappe offered to set up a survey via Survey Monkey to address COVID issues.

Stressed the importance of outreach to students.

Note to Section Presidents – make sure your website information is correct. Let Nancy know what edits need to be made.

Need for a Strategic Planning Session – for August Full Board Meeting. Mini assignments will be distributed in advance to bring forward to the meeting.

The Conference this fall is planned to be virtual and be in conjunction with OR APA. The 2021 Conference will also be in conjunction with OR APA (in person conference).

5. Section President Reports

- SW Section – Judith Perez reported that the Section is continuing to have monthly meetings but have cancelled their forums. Summer meeting will be virtual, but the mid-December forum is on track to be “in-person”. They have full attendance from the entire Board every month.
- Inland Empire Section – Mary May reported that the annual conference was postponed from June to October. In June they had a virtual “bonfire” that lasted until 10pm. A happy hour is scheduled for July 25 to talk about equity and diversity in planning. They have 5 nominations for slate of candidates.

STANDING COMMITTEES:

6. Communications Committee Report

Suggestion that we have a “Summer” newsletter in August rather than May/June and July/Aug newsletters because of lack of articles. Esther Larsen commented that if there is not a newsletter in May/June than she asks that there is an e-blast on the website of the Roadmap Article.

7. Community Planning Assistance Team (CPAT)

Bob Bengford reported that CPAT is planning to put together a meeting this fall. The Great Places Program is not taking place for 2020.

8. Planning Official Development Officer

Dee Caputo reported that she was thankful to Wayne Carlson, Karen Wolfe and everyone on the Board for FAICP nomination.

9. Scholarship Committee

Kirk Rappe reported that scholarships applications were sent out to Western Washington University, University of Washington and Eastern Washington University. Veronica Bean of UW was selected. They are waiting on WW and EWU.

10. Tribal Committee

Michael Cardwell reported that lately he has not been attending the Tribal / Transportation meetings.

11. Legislative Committee

Esther Larsen reported on the 2020 Session and referenced the most recent article in the chapter newsletter as having all of the details on the work program of the Legislative Committee during the 2020 Session. She also provided additional details regarding the University of Washington project, Updating Washington’s Growth Policy Framework; noted that APA Washington has been asked to be a stakeholder in the discussions, with a member of the Chapter being selected to be the spokesperson for the Chapter and several Legislative Committee and chapter members already volunteering to participate in providing comments/expertise/recommendations on the 6 issues to be discussed among the stakeholders; and explained that being a stakeholder is not dependent upon providing a donation to the project. Further discussion took place regarding a donation with the consensus decision to provide one thousand dollars (\$1,000.00) to the University of Washington for the project.

AD HOC COMMITTEES:

12. Youth in Planning Committee

Gwen Rousseau reported that youth have been very engaged in local communities lately due to COVID 19, so hopefully they will stay engaged if we encourage them via By and By.

EX-OFFICIO REPORTS:

13. Eastern Washington University

Kerry Brooks reported that the accreditation and self-study report for the Planning Department was sent to the State. Classes this year will be virtual. The Senior Capstone was an Emergency Response Plan for Spokane County. The mentorship program for students is ongoing.

14. Western WA University

Paul Stangl reported that the WWU planning program had their accreditation renewed. We are working on internships, even for recent grads, since unemployment is such a problem as a result of

COVID. Our studio classes have worked on projects in collaboration with local planning departments. We are always looking for partners, but this fall may be difficult due to online teaching. We are also interested in the idea of professionals mentoring students.

4:37 P.M. ADJOURN

Moved to adjourn at 4.37 pm

Dinah Reed Moved, Esther Larsen seconded.

Next meeting will be a Strategic Planning Meeting, held AUGUST 18th - 4-7 pm via ZOOM, email invite to be sent in future.

Recorded by President Nancy Eklund (date)

Approved by Board of Directors on (date)