

City of Burlington, WA
Hearing Examiner Services, Request for Proposals (RFP)

Summary: The City of Burlington is seeking qualified individuals or firms to serve as the City's Hearing Examiner. The Hearing Examiner conducts hearings for, and issues decisions on, development permit applications, environmental reviews, and administrative appeals. The Hearing Examiner will be required to conduct at least one meeting a month and handle one to three cases at each meeting. Qualified individuals and firms should have a background in land use law and significant experience interpreting municipal land use codes and development regulations in the State of Washington. Prior experience as a Hearing Examiner is preferred.

Schedule: Proposals must be submitted to the Burlington Planning Department by 5:00 P.M. November 20, 2017. Late proposals will not be accepted. The City anticipates making a selection decision by January 31, 2018. Individuals or firms meeting the minimum qualifications may be asked to participate in an interview with the City's selection committee.

Submittal Instructions: For a copy of the complete RFP, and detailed application instructions, please visit the City's website: <http://www.burlingtonwa.gov/bids.aspx>

Information may also be obtained by sending an email to:

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