



MEMORANDUM

TO: APA Washington Board Members
FROM: Dinah Reed, Secretary
DATE: October 27, 2023
RE: Minutes of September 15, 2023, APA WA Board Meeting | Via Zoom

For the Record (no Board action requested)
Discussion Only
X Board Action Requested

2:08 P.M. CALL TO ORDER

President Yorik Stevens-Wajda, AICP, called the meeting to order at 2:00 PM
Dinah Reed, Secretary stated that a quorum was met with 15 voting members in attendance at time of roll call.

IN ATTENDANCE:

Voting Members

Yorik Stevens-Wajda, AICP – President
Judith Perez, AICP – Vice President
Chad Eiken, AICP – President Elect
Dinah Reed – Secretary
Manuel Soto, AICP – Puget Sound Section
Sam Rubin – Southwest Section President
Erin Braich – Columbia Section President
Amy Hilland – Inland Empire Section President
Katie Bunge, AICP – Northwest Section President
Ben Braudrick, AICP - Communications Committee
Patrick Lynch, AICP – Community Planning Assistance
Team
Nancy Eklund, AICP – Conference Committee / Co-
Professional Development Officer

Wells Williams, AICP – Scholarship Committee
Steve Butler, FAICP – Youth in Planning Committee
Stephanie Velasco – Youth in Planning Committee
Michael Cardwell, FAICP – Tribal Committee
Robin Proebsting, AICP – Legislative Committee
Chris Collier – Legislative Committee
Wayne Carlson, FAICP – Co-Professional Development
Officer
Steve Butler, FAICP – Youth in Planning Committee

Non-Voting Members

Chris Comeau, FAICP – Allied Professionals Liaison
Dalton Huey – University of WA Student Representative

APPROVAL OF MINUTES

Action

Yorik Stevens-Wajda asked for Board approval of the June 2023 Minutes
Moved: Nancy Eklund, AICP
Seconded: Judith Perez, AICP
All in favor, Motion passed.

2023 CONFERENCE UPDATE

Nancy Eklund reported the following:

- There will be five session tracks.
- Two mobile workshops
- Land Acknowledgement will be from the Spokane Tribe, with a message from the Confederated Tribes of Colville
- Pub Crawl on Wednesday
- Opening reception will be at the Spokane Club
- Interpretive 5K Run
- 448 people are registered.
- Keynote speakers – Governor Inslee on Thursday, and Megan Oliver on Wednesday

Robin Proebsting, AICP – Legislative Committee Co-Chair requested that monies be dedicated for travel and expenses for the Legislators receiving awards at the conference. It was stated that money can be moved within the committee budgets.

2024 CONFERENCE UPDATE

Nancy Eklund, AICP, reported that:

- Requested that we have conference locations scheduled at least two years out, preferably three.
- There was discussion at the June Board meeting to have the 2024 conference in Bellingham, however with input provided we determined the conference and hotel options are too limited; it might be possible to hold sessions in different places, but it would be more complicated, and we weren't prepared to use that model of conference for 2024.
- Other west side communities were considered, Tacoma (responded No), Bellevue (responded Yes). Bellevue and the Puget Sound Section are willing to host.
- Would like to move forward with Bellevue as the 2024 conference site.

Action

Nancy Eklund, AICP asked for Board approval for Bellevue as the location for the 2024 APAWA Conference.

Discussion

Yorik Stevens-Wajda, AICP re-capped the discussion from the June meeting that the desire was to have the next two conferences in locations that we haven't been to for a while, which are the NW corner of the state and Central WA. However, Bellevue needs an answer by September 22nd. For a future conference, the Board needs to put together a spreadsheet/list of available spaces where we know the convention center is in a good/walkable area.

It was also recommended that we consider a future conference that encompasses "Cascadia" jointly with Oregon, Idaho and possibly Vancouver, BC.

Ben Braudrick, AICP suggested that in the future when we have it again in Spokane, we should consider including North Idaho.

Nancy Eklund, AICP stated that wherever we consider having it, there needs to be a local, viable committee to help host.

Chris Comeau, FAICP stated that if it does become more feasible to do a multi-venue conference in Bellingham, he would like to help with logistics.

Manuel Soto, AICP stated that he has attended a few conferences that were multi-venue, and they were a lot of fun, especially when they use old, historic buildings.

Action

Moved: Chad Eiken, AICP moved that we approve Bellevue for the 2024 Conference location.

Seconded: Chris Comeau, FAICP

All in favor, Motion passed.

BOARD DINNER IN SPOKANE

There will be a Board dinner in Spokane after the Full Board meeting on Tuesday, Oct. 10th. We have about 15 who have RSVP'd. Yorik Stevens-Wajda, AICP, asked the Board if it is okay to allocate funds for the Board dinner? There were no objections.

ANNUAL MEETING PREPARATION

Yorik Stevens-Wajda, AICP, talked about his plan for the annual meeting at the conference, which is required under the bylaws. Estimated it would take 1 hour. Inslee will take about 15-20 minutes.

Discussion about the awards portion of the annual meeting:

- Yorik Stevens-Wajda, AICP, feels that Commerce has been doing an amazing amount of work. Dave Andersen has always been a stalwart connection between APA and the State.
- Nancy Eklund, AICP, commented that PRSC has also done a lot of work.
- It was mentioned that the efforts have been team efforts (Commerce and PSRC).
- Asked if anyone had a nominee for the Barbara Grace award? Not all awards need to be given out every year.
- Steve Butler, FAICP, agreed but said that there are an amazing amount of mid-level planners doing a lot of great work. We should send an email to the Planning Directors reminding them of the nomination.

CONFERENCE SCHOLARSHIP PROGRAM

There was a discussion about awarding scholarships for the conference.

- Puget Sound Section suggested that the Section provide a scholarship or more that would cover registration and one night of hotel. Send a communication out with a couple questions based on need, then distribute between 3 counties.
- The Sections should vote to see if this is how they want their money to be spent. Nancy reminded the Board that all Sections need to have a fully *elected* Board before they can have the responsibility of dispersing money.
- Some jurisdictions do not pay for APA membership or AICP exam or send employees to conferences.

SPECIAL ELECTIONS

- Yorik Stevens-Wajda, AICP, stated that there are probably more elected positions than are needed at the Section level. Sections should look at their bylaws and consider updating them, so they only require elected positions of -- President, President-Elect, Secretary and Treasurer.
- Meanwhile, we'll proceed with a Special Election for the Sections who didn't get nominations in on time for the regular consolidated APA election.

ANNOUNCEMENT

- Ben Braudrick, AICP, stated the newsletter articles for October are due Oct. 1st.

The next Full Board meeting is scheduled to be in-person at the conference on Tuesday, Oct. 10th, 4:00 pm, in Spokane.

Adjourned at 3:28 P.M.

January 3, 2024

Recorded Date



Approved by Board December 20, 2023 – Signed by Dinah Reed, APA Washington Secretary